

# PASCNA MINUTES

April 7, 2018

|                                       |                                                   |
|---------------------------------------|---------------------------------------------------|
| <b>Meeting Opened:</b>                | 3:00 pm                                           |
| <b>Meeting Called to Order:</b>       | Lisa S.                                           |
| <b>Serenity Prayer:</b>               | All                                               |
| <b>Reading of the 12 Traditions:</b>  | Erin T.                                           |
| <b>Reading of the 12 Concepts:</b>    | Harlan                                            |
| <b>Roll Call to Establish Quorum:</b> | at time of roll call (quorum established) 15 GSRs |
| <b>General Information:</b>           | Lisa                                              |

Please turn cell phones off/vibrate; we also ask that you please respect the business meeting by not texting; if you need to have a side conversation, please leave the room; turn in donations to Treasurer (please do not give more than \$1 change); home group reports may be read during open forum then turned into the Secretary (GSR's and Subcommittee Chairpersons, please try to write as clearly as possible and remember to put reports on **full size** sheet of paper with your signature); the literature chair cannot accept personal checks on behalf of home group purchases. Please update the meeting list and/or GSR mailing roster as needed--if you are a new GSR please put your contact information on group reports. Please clean up after yourself--we should leave the church better than we found it.

## **Some announcements at the request of the church:**

- Smoking needs to be limited to the area by the receptacle and away from the entrance. Each group is responsible for cleaning up the butts after meeting
- No firearms (concealed or not)----"GUN FREE ZONE"
- No loitering after the meeting in the parking lot
- Don't park in the middle of the parking lot or block cars in
- Children are to be attended at all times
- There is NOT a public restroom---if random people wander in, we are to ask them to leave (use common sense)
- If there are any changes to the group's contact person, the church needs to be notified
- There will be periodic MANDATORY meetings with the church for ALL groups that use the facility

**Welcome New GSRs:** Adam H---Good Orderly Direction

## **Review and Approval of Minutes:**

No minutes for March to approve—Lisa handed out copies of subcommittee reports

**ASC Treasurer's Report:** Report read by Norman T.

*"I'm an addict named Norman. My report for the month of March. We had a beginning balance of \$2063.11 of which \$1300 is for our budget. We had \$1169.09 in group donations, \$959.01 in literature sales, giving us a balance of \$2125.10. Our expenses were: Verizon \$3.81; Public Storage \$85.80; Rent \$80; Literature Committee \$22.90; Long Term Commitments \$35; Activities \$70; Riverside Behavioral Center \$15; NAWA back ordered literature \$509.15; Atlantic Classic Self Storage \$37. Which leaves a new balance of \$3329.55. Many of our sub-committees have now reached there cap for funding. I'd like to also point out that we had to pay for two storage facilities in order to move our archives, literature and activities material. Our new facility is less expensive than the old one. With a balance of \$2338.55 available after budget items are funded. We have \$1140.14 in unpaid overdue literature orders. If we pay these our balance with be \$1198.41. Which we can donate to area. However I know that Public Relations mad a motion to get a check for printing of new meeting lists. There has been discussion as to how many that need to be printed, how the PR chair choice to increase the number of the last printing and exceeded the amount of the check requested and someone had to pay the difference out of pocket. I am sorry that I cannot provide everyone with a report. Norman*

**RCM's Report:** Kyon S. absent

**VRCC Report:** Lovely present-no report received

*"The committee performed its audit of the 36<sup>th</sup> AVCNA and they are in the green. The taxes were completed and presented. Retrieval of the \$500.00 that was paid to the comedienne that did not perform is to be retrieved by the attorney who will write a VRCC letter requesting same and the VRCC will provide the lawyer with the comedienne's information. Also, to finalize this there can be a garnishment directly to her account. The committee is currently missing one small box of tapes. The secretary will check her inventory. The retreat weekend for the committee is set for May 3-5 2018. There is a current quote for 22 rooms. More to follow. New Dominion area of narcotics anonymous is hosting the 37<sup>th</sup> AVCNA. Page 13 bid packages to mail. In Loving Service, Lovely H."*

**Activities Report:** Report read by Sarah A.

*"Hi Family. Activities met today with three attending members. We are returning \$20 back to area after pay \$50 for picnic shelter in Aug. We are having our speaker jam April 28<sup>th</sup> at 1pm –5pm where Never Alone meets. An NA member donated bracelets to Activities to sell for donations for Activities events and we are selling \$1.00 50/50 raffle tickets to draw at the speaker jam to create funds for Activities. Our midmonth meeting will be held April 18<sup>th</sup> at 1490 Morgan Dr Hpt at 5:30. I am asking for a \$70 check today. In loving service Sarah A."*

**H&I Report:** Ernie---Co-Chair

*"Meeting went well, all positions are just about filled and we will be having our workshop on April 7<sup>th</sup> at 2pm to 4pm. Ernie J. Co-Chair"*

**Area Inventory Report:**

*"Area Inventory Subcommittee Report*

*Greetings Family,*

*We met and discussed draft changes to policy. We discussed upcoming Area Inventory to be conducted this Fall. We discussed having a training day soon. In loving service, Tim B Chair"*

**Public Relations Report:** Report read by Ray D.

*"Meeting held April 7, 2018 @ 1:30 pm; Attendees: Ray D, Craig, Lawrence, Burrell, Roger, Paula, Teddy. 12 Traditions read by Lawrence, 12 Concepts read by Paula. Reading of the minutes read by Craig and accepted by Burrell. OLD BUSINESS: asked why didn't get check for meeting list, talk about pone line, phone line is up and running number is 1.800.777.1515, we discussed phone line. NEW BUSINESS: Craig had grievance on member was resolved, meeting list discuss check for \$239.00 2700 Web Master share about future meeting list being as out to be approved with contact or without contact. Motion is number or no #. My commitment is done. Paula nominated for Chair. – In Loving Service, Ray D."*

*"GRIEVANCE: April 7, 2018 Good afternoon, family. In accordance with the Tenth Concept of NA Service, which states that any member of a service body can petition that body for the redress of a personal grievance, without fear of reprisal, I wish to petition a grievance. Over the past few months, my recovery has been affected by the behavior of Roger R. in the PR Subcommittee Meetings. While I understand and appreciate his passion for NA services, I feel he will spend an inordinate amount of time trying to push a personal agenda, and when he doesn't get his way, he will start yelling at, arguing with, and bullying other subcommittee members, creating a toxic environment. I see other members getting upset and then I get upset. This affects my serenity in a negative way, and I signed up to do service to help my recovery, not harm it. At this point in time, my desire to be of service to the PR Subcommittee and the Peninsula Area of Narcotics Anonymous has lessened substantially as a result of Roger's behavior. Robert's Rules Order has protocol as pertains to members who disrupt meetings, which include censuring the member, asking them to leave, suspending them from the meetings, and expelling them from the group. I can only speak for my own personal recovery, and since personal recovery depends on NA unity, Roger's behavior has served to create disunity, and thus, it is putting my recovery at risk. I am requesting that we as a committee take more proactive action in dealing with this behavior. If we are unable to do this, I will no longer be able to continue with my service commitment to the PR Subcommittee. ILS, Craig W."*

**Webmaster Report:** Report read by Craig W.

*"In the next 30 days, the website will go back to peninsulaareana.org due to technical difficulties with our current platform. In Loving Service, Craig W."*

**Area Inventory Subcommittee:** Report read by Tim B.

*"Greetings from The Area Inventory Subcommittee, We met in December of 2017 and discussed the Budget review that was scheduled for last month. We had to cancel that meeting due to weather; however, we will be hosting the January Budget Review tomorrow at 1:00 at our regular meeting place. (Peninsula Behavioral Hospital). Budget changes will be proposed for your subcommittee. We have one motion this month concerning changes in our policy. In Loving Service, Tim B."*

**Literature Report:** Rodney F. read written report

*\*\*\*please note I do not have the written report----sorry!!*

**Open Forum:**

*Roger—2<sup>nd</sup> Concept*

*Home group Reports*

*AdHoc for area convention*

**Old Business:**

- **Vice Chair** no volunteers &/or nominations, position remains open
- **Alternate RCM** no volunteers &/or nominations, position remains open
- **VRCC Alternate** no volunteers &/or nominations, position remains open
- **Vice Treasurer** no volunteers &/or nominations, positions remains open
- **Area Inventory Chair** Tim appointed pro-temp—will vote in April **VOTED IN**
- **Activities** Sarah appointed pro-temp—will vote in April **VOTED IN**
- **H&I Chair** Ernie appointed pro-temp—will vote in JULY

**Old Business:**

**Positions:**

- **Vice Chair** no volunteers &/or nominations, position remains open
- **Alternate RCM** no volunteers &/or nominations, position remains open
- **VRCC Alternate** no volunteers &/or nominations, position remains open
- **Vice Treasurer** no volunteers &/or nominations, positions remains open
- **Secretary** no volunteers &/or nominations, position remains open
- **Area Inventory** **Tim B. Elected**
- **PR Chair** **Paula** nominated---will vote in July – Made Protem

*Those interested in these positions must be present at Area meeting.*

Qualifications for each position are listed in the Policy Manual/website [www.peninsulaareana.org](http://www.peninsulaareana.org).

**MOTIONS**

**2018-03-02:** was attached to last month’s minutes---**Regional Delegate Position**

**Dee** voted in

**2018-03-03: Motion Maker** Public Relations **2<sup>nd</sup> by:** None Needed

**Motion:** Check for meeting lists for \$224 for 2,500 copies of revised meeting list. Check to be written to Cardwell Printing and Advertising.

**Intent:** New meeting lists for April, May, and June

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Out of Order**

**2018-03-04: Motion Maker** Public Relations **2<sup>nd</sup> by:** None Needed

**Motion:** Pay Willie Lawrence \$10

**Intent:** Previous check was not enough to cover cost of 2,700 copies

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Withdrawn**

**New Business:**

**MOTIONS**

**2018-04-01 Motion Maker** Activities (Sarah A.) **2<sup>nd</sup> by:** None Needed

**Motion:** Amend Budget for Activities to \$100 a month

**Intent:** Current \$70 amount is not enough to cover expenses for planned events

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Tabled and referred to BUDGET REVIEW on 4/8/18**

**2018-04-02 Motion Maker** Literature (Teddy A.) **2<sup>nd</sup> by:** None Needed

**Motion:** To dissolve literature budget.

**Intent:** Not to have Literature on Hand

Pros from the area floor: (1) Doesn’t tie up funds for literature on hand. (2) Make homegroups accountable.

Cons from the area floor: (1) Literature wouldn’t be available when needed.

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Tabled and referred to BUDGET REVIEW on 4/8/18**

**2018-04-03 Motion Maker** Literature (Teddy A.) **2<sup>nd</sup> by:** None Needed

**Motion:** Literature will be ordered one month and picked up the next month.

**Intent:** To Enable the Purchase of Literature

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Tabled and referred to BUDGET REVIEW on 4/8/18**

**2018-04-04 Motion Maker: H&I Committee (Ernest J) 2<sup>nd</sup> by: None Needed**

**Motion:** Request a check for \$60.00 for quarterly work shop

**Intent:** Provide training for committee members

**Out of order---can just get \$60 per budget**

**2018-04-05 Motion Maker: Sat. Night Alt (Jimmy R) 2<sup>nd</sup> by: Change I Must or Die I Will (Lawrence)**

**Motion:** To take care of all area business before open forum

**Intent:** (1) to have enough GSRs for Quorum (2) to vote on all motions for the interest of time

**PROs from Area Floor:** (1) taking away from business

**CONs from Area Floor:** (1) no one will be at open forum

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**2018-04-06 Motion Maker: Change I Must or Die I Will (Lawrence) 2<sup>nd</sup> by: Sat. Night Alt (Jimmy R)**

**Motion:** To create an Ad-Hoc Committee to research area convention

**Intent:** to promote unity and to generate funds so the area won't be in need of funds to operate area

**PROs from Area Floor:** (1) do something for ourselves—always supporting tidewater (2) AVCNA—people in area don't always come to area would be willing to come to help with convention

**CONs from Area Floor:** (1) struggling to support area

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**2018-04-07 Motion Maker: Teddy A. 2<sup>nd</sup> by: Good Orderly Direction**

**Motion:** Secretary to email minutes to webmaster in PDF format and Webmaster to post minutes to area website.

**Intent:** To put the minutes on the website

**PROs from Area Floor:** (1) If you don't come to area – they are available and printable (2) Easily read by any device.

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**2018-04-08 Motion Maker: Inventory Subcommittee 2<sup>nd</sup> by: None Needed**

**Motion:** Change the wording on Page 52 of the Policy Manual section j. from: The Literature Chairperson will obtain a blank check made payable to NWASO from the PASCNA Treasurer for the sole purpose of literature from the WSONAWS at the close of every PASCNA meeting. TO: The Literature Chairperson will obtain a check made out to NAWS for payment of literature order when funds are available to do so.

**Intent:** To be more financially responsible to the area. By purchasing only needed literature while maintaining the area budget.

**PROs from Area Floor:**

**CONs from Area Floor:** (1) If you need a medallion—would need to order two months in advance.

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**2018-04-09 Motion Maker: Public Relations (Ray D) 2<sup>nd</sup> by: None Needed**

**Motion:** Use miscellaneous funds not in our budget to provide a check to Caldwell Printers to pay for meeting list order in the month of May #239.00

**Intent:** to provide meeting lists for Peninsula Area

**PROs from Area Floor:** (1) area will have updated meeting lists

**CONs from Area Floor:** (1) meeting lists are being thrown away

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**018-04-10 Motion Maker: Area Inventory 2<sup>nd</sup> by: None Needed**

**Motion:** Create an alternate date for the Area to conduct business in the event of bad weather. Suggest the following weekend.

**Intent:** to conduct business in order to pay bills in a timely manner

**PROs from Area Floor:** (1) Area would have less of a chance of missing a month

**CONs from Area Floor:** (2) availability of church schedule

**Voting GSRs:** \_\_\_\_\_ **Approve:** \_\_\_\_\_ **Oppose:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_ **Passed:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

## **Home Group Reports:**

**NATURE OF RECOVERY:** *Hi Family. All is well, averaging 75-100 in attendance. We are still carrying the message of HOPE. Burrell P. clean date is 5/29 and Sarah W clean date is 5/30 they will be celebrating 25 years and 2 years respectively, celebration dates to be announced soon. Literature: \$97.69. Donation: \$60.31. Total: \$158.00. In Loving Service, Nature of Recovery*

**SATURDAY NIGHT ALTERNATIVE:** *Hello Family Saturday night Alternative is live and well. We have a large amount of member participation. We have no area donation today and tonight Thurman G is celebrating 11 years and Denise K is celebrating 19 years on April 28<sup>th</sup>. In loving service, Jimmy R*

**NEW ATTITUDE:** *Good afternoon, New Attitude is doing good. We continue to carry the message of recovery. Averaging 15—25 in attendance per meeting. Once celebration this month, Vet P 10 yrs 4/9/18. In loving service, Rose F.*

**GOOD ORDERLY DIRECTION:** *Good Orderly Direction is doing well. Meeting is continuing to grow each week. Lots of new comers. Working on new home group member contact list. Robby is getting ready to celebrate 3 yrs in the month of April. We donated \$50.00 to area today. In loving service, Adam H.*

**WE CAN CHANGE:** *We are doing fine carrying the message. We welcome new comers. Area donation of \$20.00 lit order 7.00 Albert W 1 year April 17 Jackie b 16 yrs April 10 ILS Roger R.*

**LIVING LIFE ON LIFE'S TERMS:** *We are continuing to do well. We have an area donation of \$70.00. We have a double celebration in May on 5/15 Thayne will celebrate 11 yrs and Lisa 29 yrs.*

**YOUNG CLEAN AND LIVING:** *Continue to carry the message to addicts who still suffers. GSR Seath Donation \$20.00*

**LIE IS DEAD:** *Lies is Dead continues to carry the message to addicts who still suffers GSR Eddie H Donation \$20*

**TIME TO SURRENDER:** *Time to Surrender continues to carry the message of NA. GSR: Eddi H Donation \$40.*

**NEW APPROACH TO LIFE:** *Continues to carry the message to addicts who still suffers GSH Josh Donation \$20.00*

**WOMEN IN RECOVERY:** *Women in Recovery continues to thrive and carry the message. We recently had a new home group member, Ridgley, celebrated two years clean. This month we donated funds to our meeting space. Triangle Stepping Stones and will be donating to Area next month. We regularly have 10-20 female addicts at our meeting and have made adjustments to our rotating meeting format to include a speaker meeting! Adrea J. GSR*

All Area minutes are located on website for review. The website is [www.peninsulaareana.org](http://www.peninsulaareana.org).

Meeting closed with Serenity Prayer and Clean Up. **\*\*PLEASE ASSIST WITH CLEAN UP UPON CLOSE OF AREA MEETING\*\***

**\*\*\*Please use designated smoking area; each group using this facility needs to make sure no cigarette butts are left on property and that area's used are cleaned up after each group meeting.**

# PASCNA AGENDA

May 5, 2018

## Open Meeting

Call to order Lisa S.

Meeting Opened:

Serenity Prayer All

Reading of the 12 Traditions:

Reading of the 12 Concepts:

Roll Call to Establish Quorum:

General Information: Lisa S.

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## Some announcements at the request of the church:

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- There will be periodic MANDATORY meetings with the church for ALL groups that use the facility

## Welcome New GSRs:

## Review and Approve last month's Minutes

## ASC Reports

ASC Treasurer's Report

RCM Report

VRCC Report

## Subcommittee Chairperson's Reports

Activities

H&I

Area Inventory

Public Relations

Webmaster

Literature

## Open Forum (30 minutes)

## Old Business

- **Vice Chair** no volunteers &/or nominations, position remains open
- **Alternate RCM** no volunteers &/or nominations, position remains open
- **VRCC Alternate** no volunteers &/or nominations, position remains open
- **Vice Treasurer** no volunteers &/or nominations, positions remains open
- **Secretary** no volunteers &/or nominations, position remains open
- **PR Chair** **Paula** nominated---will vote in **July**
- **H&I Chair** **Ernie** appointed pro-temp---will vote in **July**

**2018-04-05 Motion Maker: Sat. Night Alt (Jimmy R) 2<sup>nd</sup> by: Change I Must or Die I Will (Lawrence)**

**Motion:** To take care of all area business before open forum

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**Motion:** Create an alternate date for the Area to conduct business in the event of bad weather. Suggest the following weekend.

**Intent:** to conduct business in order to pay bills in a timely manner

**PROs from Area Floor:** (1) Area would have less of a chance of missing a month

**CONs from Area Floor:** (2) availability of church schedule

**New Business:**

**Area Inventory Motion Re: Budget**

# MOTION

Motion # \_\_\_\_\_ (NUMBER GIVEN BY AREA SECRETARY)

DATE:

MOTION MAKER: AREA INVENTORY SUBCOMMITTEE 2<sup>ND</sup> BY: N/A

MOTION:

To do one of the following options:

1. Approve budget proposal (1) keeping Literature Inventory as is.
2. Approve budget proposal (2) removing Literature Inventory which means we will no longer have Literature on Hand after we sell our what we currently have.
3. A no vote does not accept either proposal.

INTENT:

To approve a budget that meets the areas Literature Inventory desires. A no vote would not fund our area website. Our revenue is still well below this \$830 budget but funding has been possible because not all of the funds are not being utilized which reduces the budget burden below the \$830 amount.

This motion replaces Motion 2018-04-02 and 2018-04-03 to effect the changes expressed in those motions. Voting for the Proposal (2) would fulfill the desire of 2018-04-02 and 2018-04-03.

**DISCUSSION / QUESTIONS: (WILL BE DISCUSSED AT AREA)**

**PROS FROM THE AREA FLOOR:**

- 1.
- 2.

**CONS FROM THE AREA FLOOR:**

- 1.
- 2.

# OF VOTING GSRS \_\_\_\_\_

VOTE: ABSTAIN \_\_\_\_\_ FOR 1 \_\_\_\_\_ FOR 2 \_\_\_\_\_ AGAINST \_\_\_\_\_

PASSED  FAIL  TABLE ONCE  TWICE

**B. Monthly Budget****Current Monthly Budget Total****\$ 830**

| Escrow ACCOUNT                                                    | Monthly Budget | Cap             |
|-------------------------------------------------------------------|----------------|-----------------|
| Literature inventory                                              |                | <b>\$ 1,800</b> |
| Long Term Commitments (2)                                         | <b>\$ 120</b>  | <b>\$ 460</b>   |
| Minutes (ASC Secretary)                                           | <b>\$ 30</b>   | <b>\$ 50</b>    |
| Miscellaneous                                                     | <b>\$ 25</b>   | <b>\$ 300</b>   |
| Prudent Reserve [Suspend see (5)] (Fill before donating to CARNA) |                | <b>\$ 1,000</b> |
| Rent (1)                                                          | <b>\$ 85</b>   | <b>\$ 105</b>   |
| Storage                                                           | <b>\$ 50</b>   | <b>\$ 50</b>    |
| Treasurer (ASC Treasurer)                                         | <b>\$ 25</b>   | <b>\$ 50</b>    |
| Activities Subcommittee                                           | <b>\$ 70</b>   | <b>\$ 800</b>   |
| Hospitals & Institutions Subcommittee (3)                         | <b>\$ 230</b>  | <b>\$ 360</b>   |
| Area Inventory Subcommittee                                       | <b>\$ 15</b>   | <b>\$ 25</b>    |
| Literature Subcommittee                                           | <b>\$ 15</b>   | <b>\$ 30</b>    |
| Public Relations Subcommittee (4)                                 | <b>\$ 165</b>  | <b>\$ 380</b>   |

## (1) Rent for the following:

Monthly \$75 ASC/Activities/Public Relations  
 Quarterly \$30 H&I/Area Inventory

## (2) Long Term Commitments consists of:

Post Office Box (Quarterly)  
 Travel expenses for the RCM and VRCC chair and their alternates \$25 each.  
 Travel expenses for up to 10 GSR's to the GSR assembly at \$25 each.  
 RCM & VRCC Quarterly Clerical Fees \$30 each.

## (3) H&amp;I Budget to be used as follows:

\$180 Literature (Monthly)  
 \$30 Clerical (Monthly)  
 \$60 Workshop (Quarterly)

## (4) Public relations:

\$250 Meeting Lists (Quarterly) Check written to printer.  
 \$30 Clerical (Monthly)  
 \$101 Area Website (One time for 5 years to be removed at next review)

## (5) Suspend when below \$500 per Treasurer Duties Section 5D2h of this Area Handbook

**B. Monthly Budget****Current Monthly Budget Total****\$ 830**

| Escrow ACCOUNT                                                    | Monthly Budget | Cap      |
|-------------------------------------------------------------------|----------------|----------|
| Literature (Pay for total orders made by the groups) (6)          |                |          |
| Long Term Commitments (2)                                         | \$ 120         | \$ 460   |
| Minutes (ASC Secretary)                                           | \$ 30          | \$ 50    |
| Miscellaneous                                                     | \$ 25          | \$ 300   |
| Prudent Reserve [Suspend see (5)] (Fill before donating to CARNA) |                | \$ 1,000 |
| Rent (1)                                                          | \$ 85          | \$ 105   |
| Storage                                                           | \$ 50          | \$ 50    |
| Treasurer (ASC Treasurer)                                         | \$ 25          | \$ 50    |
| Activities Subcommittee                                           | \$ 70          | \$ 800   |
| Hospitals & Institutions Subcommittee (3)                         | \$ 230         | \$ 360   |
| Area Inventory Subcommittee                                       | \$ 15          | \$ 25    |
| Literature Subcommittee                                           | \$ 15          | \$ 30    |
| Public Relations Subcommittee (4)                                 | \$ 165         | \$ 380   |

## (1) Rent for the following:

Monthly \$75 ASC/Activities/Public Relations  
 Quarterly \$30 H&I/Area Inventory

## (2) Long Term Commitments consists of:

Post Office Box (Quarterly) \$99  
 Travel expenses for the RCM and VRCC chair and their alternates \$25 each.  
 Travel expenses for up to 10 GSR's to the GSR assembly at \$25 each.  
 RCM & VRCC Quarterly Clerical Fees \$30 each.

## (3) H&amp;I Budget to be used as follows:

\$180 Literature (Monthly)  
 \$30 Clerical (Monthly)  
 \$60 Workshop (Quarterly)

## (4) Public relations:

\$250 Meeting Lists (Quarterly) Check written to printer.  
 \$30 Clerical (Monthly)  
 \$101 Area Website (One time for 5 years to be removed at next review)

## (5) Suspend when below \$500 per Treasurer Duties Section 5D2h of this Area Handbook

## (6) Literature may be ordered this month and picked up next month. No budget. There is no literature inventory.

**2018-04-01 Motion Maker Activities (Sarah A.) 2<sup>nd</sup> by: None Needed**

**Motion:** Amend Budget for Activities to \$100 a month

**Intent:** Current \$70 amount is not enough to cover expenses for planned events

**Voting GSRs:**\_\_\_\_\_ **Approve:**\_\_\_\_\_ **Oppose:**\_\_\_\_\_ **Abstain:**\_\_\_\_\_ **Passed:**\_\_\_\_\_ **Failed:**\_\_\_\_\_

**Tabled and referred to BUDGET REVIEW on 4/8/18**

# MOTION

Motion # \_\_\_\_\_ (NUMBER GIVEN BY AREA SECRETARY)

DATE:

MOTION MAKER: AREA INVENTORY SUBCOMMITTEE 2<sup>ND</sup> BY: N/A

MOTION:

To change Section 5D2h to read:

“Suspend all monies going into escrow accounts when the prudent reserve escrow falls below half of its budgeted amount and until the prudent reserve is at its cap. The only exceptions to this policy are payments for Rent, Answering Service, Minutes, Phone Company, Post Office, Storage, H&I Literature and Literature.”

INTENT:

To insure literature ordered by groups is never suspended.

DISCUSSION / QUESTIONS: (WILL BE DISCUSSED AT AREA)

PROS FROM THE AREA FLOOR:

- 1.
- 2.

CONS FROM THE AREA FLOOR:

- 1.
- 2.

# OF VOTING GSRS \_\_\_\_\_

VOTE: ABSTAIN \_\_\_\_\_ FOR 1 \_\_\_\_\_ FOR 2 \_\_\_\_\_ AGAINST \_\_\_\_\_

PASSED  FAIL  TABLE ONCE  TWICE