

# PASCNA AGENDA

December 01, 2018

## Open Meeting:

Meeting Opened:

Serenity Prayer:

Reading of the 12 Traditions:

Reading of the 12 Concepts:

Roll Call to Establish Quorum: \_\_\_\_\_ GSRs

General Information: Lisa S.

Please turn cell phones off/vibrate; we also ask that you please respect the business meeting by not texting; if you need to have a side conversation, please leave the room; turn in donations to Treasurer (please do not give more than \$1 change); home group reports may be read during open forum then turned into the Secretary (GSR's and Subcommittee Chairpersons, please try to write as clearly as possible and remember to put reports on full size sheet of paper with your signature); the literature chair cannot accept personal checks on behalf of home group purchases. Please update the meeting list and/or GSR mailing roster as needed--if you are a new GSR please put your contact information Please clean up after yourself--we should leave the church better than we found it.

## Some announcements at the request of the church (applies to ALL groups that meet at the church):

- Smoking needs to be limited to the area by the receptacle and away from the entrance. Each group is responsible for cleaning up the butts after meeting
- No firearms (concealed or not)----"GUN FREE ZONE"
- No loitering after the meeting in the parking lot
- Don't park in the middle of the parking lot or block cars in, may impede emergency vehicles if needed
- Children are to be supervised at all times
- There is NOT a public restroom--if random people wander in, we are to ask them to leave (use common sense)
- If there are any changes to the group's contact person, the church needs to be notified
- There will be periodic MANDATORY meetings with the church for ALL groups that use the facility

## Welcome New GSRs:

## Review and Approve last month's Minutes:

Motion to approve minutes: \_\_\_\_\_ Seconded: \_\_\_\_\_

Passed / Passed with Corrections / Failed

## ASC REPORTS

ASC Treasurer's Report-

RCM Report-

VRCC Report- Lovely

## SUBCOMMITTEE REPORTS

Activities- Sarah A.

H&I-Ernie J.

Area Inventory- Tim B.

Public Relations- Paula M.

Webmaster- Craig W.

Literature- Rodney

Ad-Hoc- Deborah

## OLD BUSINESS

### POSITIONS

- **Vice Chair:** no volunteers &/or nominations, position remains open
- **RCM:** no volunteers &/or nominations, position remains open
- **Alternate RCM:** no volunteers &/or nominations, position remains open
- **VRCC Alternate:** no volunteers &/or nominations, position remains open
- **Vice Treasurer:** no volunteers &/or nominations, positions remains open
- **\*Treasurer** Norman is willing to serve until March 2019, but would like to step down.

**2018-10-02**

**ROLL CALL VOTE**

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **AB** \_\_\_\_\_

**Motion Maker:** Norman T. (Area Treasurer) 2<sup>nd</sup>- none needed

**Motion:** Amend policy section 5:D:2:iii (p. 21) from the PASCNA area service policy handbook “by providing area secretary with an electronic copy to be included with area minutes”

**2018-10-03**

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **AB** \_\_\_\_\_

**Motion Maker:** Norman T. (Area Treasurer) 2<sup>nd</sup>- none needed

Reimburse Area Inventory Chairperson for the cost of policy handbooks for the amount of \$286.42

Intent: Handbooks later to be sold for cost of \$10. He has submitted receipts in the amount of \$61.27 due on invoice one; \$225.15 due on invoice two. A payment plan would take almost one year and not allow any other expenses for the committee.

**2018-11-01**

**ROLL CALL VOTE**

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **AB** \_\_\_\_\_

**Motion Maker:** Area Inventory Subcommittee- Budget Review, Second- none needed

**Motion:** To make the changes on the attached pages to the Financial Guidelines and Budget pages of the PASCNA handbook.

## NEW BUSINESS

### POSITIONS

- **Vice Chair:**
- **Treasurer:**
- **Vice Treasurer:**
- **RCM:**
- **Alternate RCM:**
- **VRCC Alternate:**

**Motion 2018-11-03**

**Motion Maker:** Honesty 2<sup>nd</sup> by Paula M.

**Motion:** Voting procedures: All votes are to be counting and if there are numerous or high number of abstentions, the motion gets discussed and sent back to groups to be decided.

**Intent:** Have an understanding of motions and or policy changes, and not blown off.

**Pros:** 1)

2)

**Cons:** 1)

2)

**Motion 2018-11-04**

**Motion Maker:** Honesty, 2<sup>nd</sup> By: Paula M.

**Motion:** All contacts for subcommittees who have outside contracts are to be contact by chair of that subcommittee. No other persons are authorized to do so.

**Intent:** Subcommittee chairs have a clear line of communication with vendors without interference or miscommunications.

**Pros:** 1)

2)

**Cons:** 1)

2)

**Open Forum** (30 minutes):

**Close Meeting**

Please help put chairs away and clean up.